

Summer, 2023

A MESSAGE FROM THE PRINCIPAL



KIMBERLY AREA SCHOOL DISTRICT

SUNRISE ELEMENTARY SCHOOL

Principal Reflections Summer 2023

I hope that you are all enjoying these last weeks of the summer break. School will soon be starting (September 5) and teachers have been preparing for the upcoming school year. As I write this message, I too am getting myself back into the swing of things because I certainly try to enjoy some relaxation during the summer months. In fact, this summer I spent a great deal of time with my mother, on the West Coast. One of the great things that I took away from my time there, is the memories that came flooding back as I visited with her and sifted through old photos and other memorabilia. I honestly don't remember feeling great appreciation for the life that my parents were providing for me, as a child, but I absolutely would not trade it for anything.

It's funny how different people have an impact on our lives. Without a doubt, I put my parents at the top of this hierarchy, as I believe they did the most to shape me as a person, but there were also several teachers and coaches who also influenced the person I have become. Interestingly, I received a text message yesterday from Judy George, the first principal I ever taught for 31 years ago in Wichita, Kansas. Judy is now 81 years old and retired many years ago, but she still occasionally substitute teaches in Wichita because she loves giving of herself. Judy had, and I guess she still does have, an affect on me as a person.

I share this now, because I want to make it clear to everyone that you, as parents, are the most important factors in the life of your child. The staff at Sunrise Elementary is extremely nurturing and competent with regards to helping our students grow, but it is with your partnership that we do the best work. To our new families, welcome to Sunrise. I am confident that you will find that our community is extremely interested in helping all students achieve their potential as learners and we invite your insight as we work together.

We look forward to seeing you during our Meet Your Teacher opportunity on August 30 from 3:00 - 5:00 PM. Before that time however, please watch for more communication coming from the Sunrise Office. We will be sending out Drop-off and Pick-up procedures, as well as other important information. In the meantime, if you have any questions or concerns, please feel free to reach out to me here at Sunrise (920-954-1822) or by email (sfitzgerald@kimberly.k12.wi.us). Enjoy the rest of the summer!

Sean

UPCOMING EVENTS

8/1	Annual Update & Fees/ Student Schedules Available
8/1	Student Schedules available in IC
8/2	Sunrise Picture Day 11:00—6:00 PM
8/30	Meet Your Teacher & School Supply Drop Off 3:00 — 5:00 PM
9/5	First Day of School
9/22	Hearing Screening
9/22	Noon Elementary dismissal

ANNUAL UPDATE

The “Annual Update” process opens August 1st– August 15th, for all families for the 2023-24 school year.

This process replaces the forms you have filled out at school in the past and is required by all families. This process will guide you through updating and reviewing information for the upcoming school year and must be completed by the primary Parent/Guardian. **Student schedules are also viewable on August 1st.**

Annual Update can be completed by accessing the [Infinite Campus Parent Portal](#) on the web. If you do not have an Infinite Campus Parent Portal account or have forgotten your username or password, please visit our [Infinite Campus webpage](#).



PICTURES

Sunrise Elementary has its picture day on Wednesday, August 2nd 11am-6pm. If that date doesn't work for you, no problem, 4K-8th grade students can go to any KASD school for their picture (9-12 graders must go to KHS). Click [HERE](#) to see all available dates and locations, sign up for a time-slot and prepay for your pictures.



There will be no collections of fees or paperwork on picture day and encourage you to pay your school fees online starting August 1st. When paying through Infinite Campus, you are now able to pay using the e-check method or by using your credit card. Credit card fees for registration will be waived August 1st-September 31st. Please remember when you use an e-check it is similar to using a paper check and if this check would be rejected by your bank due to non-sufficient funds, you will be charged a \$25 NSF fee.

Picture re-takes will take place on Tuesday, September 26th during the school day for those students who are unable to attend.

TEACHER ASSIGNMENTS

CLASSROOM ASSIGNMENTS

Beginning August 1st you will be able to access the name of your child's teacher by logging onto your Infinite Campus account. Once in Infinite Campus, click on your child's name, then click **SCHEDULE**.

If your child has two teachers listed: for students in grades 1 and 2, the AM attendance will indicate your child's literacy teacher, and the PM attendance will indicate their primary teacher. For students in grade 3, the AM attendance will indicate your child's primary teacher, and the PM attendance will indicate their literacy teacher.

SCHOOL FEES

Beginning August 1st next years fees and hot lunch account will be available in Infinite Campus. At that time you may make payment online by accessing your Infinite Campus account. When paying through Infinite Campus, you are now able to pay using the e-check method or by using your credit card. Credit card fees for registration will be waived August 1st-September 31st. Please remember when you use an e-check it is similar to using a paper check and if this check would be rejected by your bank due to non-sufficient funds, you will be charged a \$25 NSF fee. Families are encouraged to complete the Free and Reduced Lunch Applications [here](#) and [Fee Waivers](#) as needed.

5K Registration = \$20.00

Grade 1-4 Registration = \$30.00

5K Milk = \$40.00

Headphones (for new students) = \$5.00

Lunch = \$2.60

Lunch Milk = \$0.40



MEET YOUR TEACHER/ DROP OFF SUPPLIES

Meet your Teacher / Drop Off Supplies will be held on August 30th 3:00 PM—5:00 PM. This is a great opportunity for you and your child to meet their new teacher and bring in their school supplies prior to the first day of school.



REMINDERS FROM THE OFFICE



MEDICATION INFORMATION

Medication consent forms are required for all over-the-counter and prescription medications. This includes cough drops, ointments, creams, etc. Prescription medications do require a physicians signature. You may find these forms on the KASD website by clicking [HERE](#).

HEALTH/BUS INFORMATION

Does your child have a health condition that requires you to fill out and return a "Health Services" form for a condition such as asthma, food allergies, seizures, diabetes, bee sting allergy, etc., to your child's school? Please be aware that the information will be shared with Lamers Bus Company by the beginning of October, 2023. **IMPORTANT:** If you feel your child's condition warrants more immediate notification to Lammers, please call them at 920-832-8800.

OPTIONAL FORMS & ADDITIONAL INFORMATION

All of our optional forms and informational flyers are available online via the District Website. You may click [here](#) to access the District Forms page and, if you scroll further down and click the + by Sunrise Elementary, you will see the Sunrise forms and informational flyers, including the supply list. Please review them, print any you may need and turn them into the office. Feel free to call the office with any questions you may have. 920-954-1822

EARLY DISMISSAL EXPLANATIONS

NOON DISMISSAL:

Students are dismissed at 12:00 PM ~~ Lunch is not served ~~ The YMCA is here if there are enough students signed up, please contact the YMCA for more information ~~ There is no care provided by the school ~~

2:00 PM DISMISSAL (FRIDAYS):

Students are released at 2:00 PM ~~ The District provides care until 3:35 PM for students that have signed up via Infinite Campus—students must be picked up by 3:35 PM ~~ Those signed up for care will be kept at school unless we have a written note or a phone call telling us something different ~~ **The YMCA comes at 3:30 PM for those students signed up to stay with the YMCA after 3:35 PM** ~~

2:00 PM DISMISSAL (PARENT/TEACHER CONFERENCES: November 9th & 13th)

Students are dismissed at 2:00 PM ~~ The District does not supply care on these days ~~ There is YMCA care beginning at 2:00 PM for those students signed up through the YMCA ~~

BUS TRANSPORTATION

Again this year, in August, you will be able to see your bus information in the Infinite Campus Parent Portal. You can find this information under "More" and the area "Bus Transportation".

Please contact Lamers Bus Services at 920-832-8800 ext. 2 with any questions. Please do not call the district with questions regarding your routes, as we do not have this information. Thank you!



KASD ELEMENTARY PARENT HANDBOOK 23/24

The elementary student handbook is available to all parents on the website. The handbook can be found on the Sunrise page under [Forms and Documents](#). If you would prefer a paper copy of the handbook, please contact the school office.

WE NEED YOU!

NOON HOUR SUPERVISORS



Dear Sunrise Families,

We need you, our Sunrise community, to help us out. We are looking for Noon Hour Supervisors to join us. Being a Noon Hour Supervisor is extremely flexible. You can work 1 day, 2 days, or however many may work for you. Or, we can work week by week to schedule your days. We are very flexible! Hours are 10:45am – 12:45pm and pay is \$10.00/hour.

What being a Noon Hour Supervisor entails:

- *Assisting students with opening lunch packaging.
- *Having the opportunity to get to know your student's Sunrise friends.
- *Supervising students during recess.
- *Getting to know other Sunrise community members.
- *Being a steward to our Sunrise community.

By becoming a Noon Hour Supervisor, you join the Sunrise Team and become even more entwined in the Sunrise community. We are extremely grateful to our past, present and future supervisors for enabling us in providing a safe and fun lunch and recess. It takes numerous people to run a school community.

Please reach out to me if you would like to join us on a new adventure, or if you just simply have questions.

Thank you!

Melissa DuVal

mduval@kimberly.k12.wi.us

920-954-1822

VOLUNTEER BACKGROUND CHECKS

We appreciate the many volunteers who generously give of their time to make our school a better place for children to learn and grow. It is vitally important that the environment in which our children learn, and in which our employees and volunteers work, is a safe one. For this reason, the district requires background checks be completed by all volunteers working with students and attending field trips. Background checks are good for 5 years following approval. If you are looking to complete one, please click [HERE](#) to access the background check form, print it, fill it out and drop it off at the Sunrise office to be processed.

STUDENT NONDISCRIMINATION STATEMENT

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including gender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs and activities.

PICTURE DAY INFO



NETWORK
PHOTOGRAPHY



PICTURE DATES FOR KIMBERLY SCHOOL DISTRICT

All students are welcome to attend ANY date and within ANY building.

*High School STUDENTS must be photographed at the high school in order to receive unique ID cards.

August 1

4K Center
for Literacy

August 2

Sunrise
Elementary

August 3

Kimberly High School
Day 1 of 2

August 7

JR. Gerritts MS
Day 1 of 2

August 8

Westside
Elementary

August 9

Woodland Intermediate
Woodland Elementary

August 10

Kimberly High School
Day 2 of 2

August 14

Mapleview
Intermediate

August 15

Janssen
Elementary

August 16

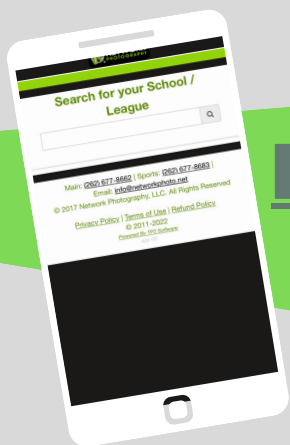
JR. Gerritts MS
Day 2 of 2

**PICTURE ORDERS MUST BE PLACED BETWEEN JULY 1ST and SEPTEMBER 7TH
TO GET FREE SHIPPING TO THE SCHOOL**

IMPORTANT LINKS

[Sign up HERE to schedule your 4K-8 pictures](#)

[Sign up HERE to schedule your KHS pictures](#)



PRE-PAY ONLINE LINK

CLICK the icon to order online

PRINTABLE ORDER FORM

CLICK on PDF to view/print the order form.



PREPARING FOR PICTURE DAY



- Have outfit adjusted properly before sitting down to be photographed
- Mirrors are available to use for hair, makeup, and jewelry adjustments.

***Network Photographers are not allowed to
physically assist students***

ORDER FORM & ONLINE CONFIRMATION INFORMATION

Turn in order forms to your photographer

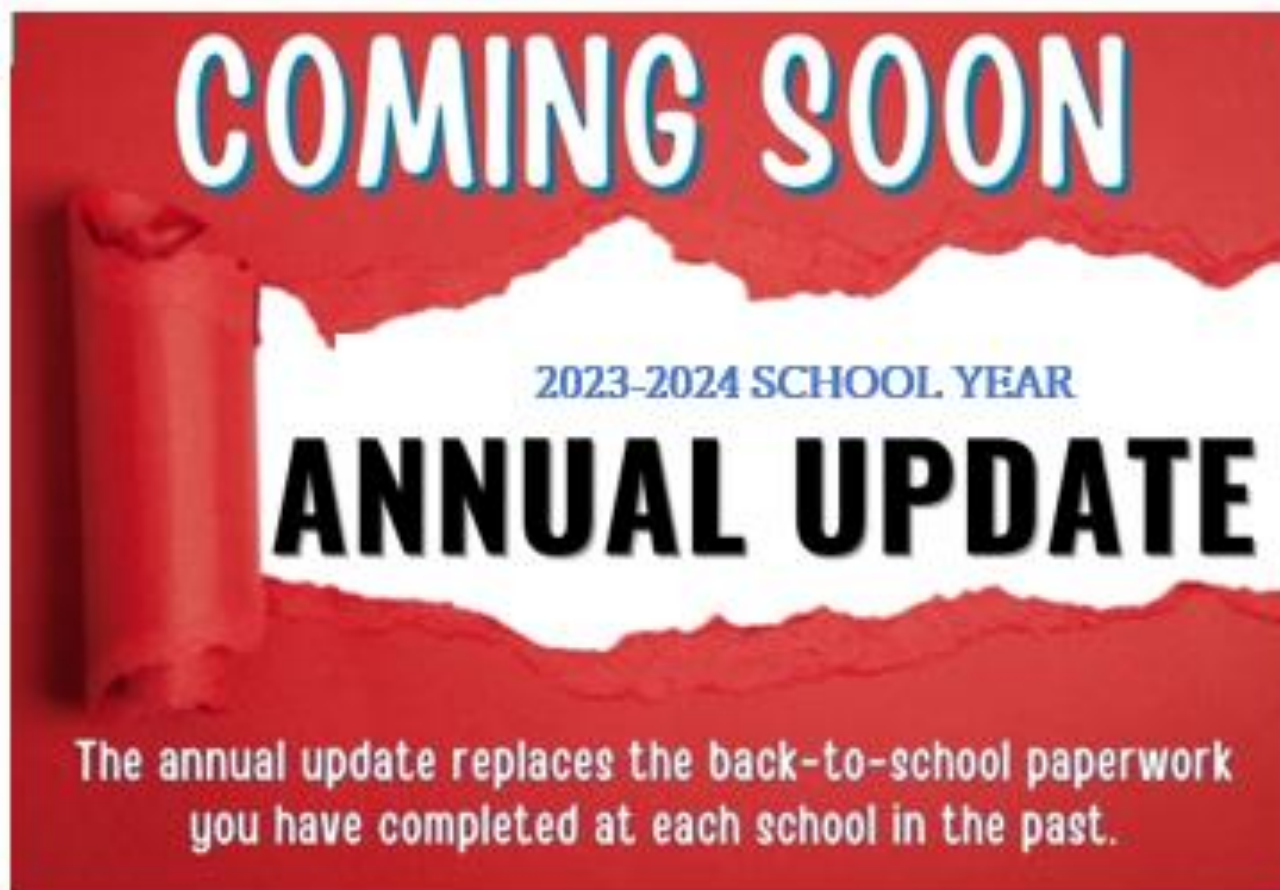
photographers do not carry change

Online order confirmations are
not necessary to bring on picture day.



Any questions regarding picture day please contact
info@networkphoto.net or 262-677-8662





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This process will guide you through updating and reviewing information for the upcoming school year and must be completed by the primary Parent/Guardian. Student schedules are also viewable on August 1st.

Annual Update can be completed by accessing the [Infinite Campus Parent Portal](#) on the web. If you do not have an Infinite Campus Parent Portal account or have forgotten your username or password, please visit our [Infinite Campus webpage](#).

Annual Update will be open from August 1st through August 15th and can be accessed in IC by clicking the “Annual Update” link in the Parent Portal located below the user account section.

For assistance in completing the annual update, setting up your account or if you have any questions, please call the Sunrise Office at 920-954-1822.



Meet Your Teacher & Bring In Your Supplies



**Wednesday,
August 30, 2023
3:00-5:00 PM ONLY**

(Teachers will be in staff development
meetings during other times of the day)



Kimberly Area School District Elementary Schools



Elementary 2:00 PM Early Release

All Elementary students will be dismissed at 2:00 PM on the following days:

2023-24 Days

*October 13th
November 9th & 13th (CONFERENCES)
December 8th
January 12th
February 23rd
March 22nd
April 26th*

Buses and daycare vans transport students at 2:00 PM.

If you are unable to make alternative arrangements for child care.

- Staff will supervise your children with the exception of Conference Days, November 9th & 13th. **No 2:00 after-school care is provided on these days (November 9th & 13th).**
- If your child needs this supervision between 2:00-3:35 PM on the Early Release days listed above, you must select **YES** to the Early Release Supervision question when completing Online Registration or the Annual Update.
- If you are using the staff supervision, you may pick your child up any time between 2:00 PM and 3:35 PM (All students must be picked up by 3:35 PM).
- If Y-Care is available at your school and your child attends Y-Care, you will need to select **YES** to the Early Release Supervision question when completing the Online Registration or the Annual Update. Y-Care begins at 3:35 PM as usual.
- If your child is marked for the 2:00-3:35 PM supervision in Infinite Campus, your child will be required to attend the supervised care unless a parent or guardian notifies the school office via note, email or phone.



Sunrise Elementary School

N9363 Exploration Drive • Appleton, WI 54915
(920) 954-1822 • FAX (920) 954-5945 • www.kimberly.k12.wi.us



2023/24

Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4
1 Backpack (Fits 8.5 x 11" Folder)	1 Backpack (Fits 8.5 x 11" Folder)	1 Backpack (Fits 8.5 x 11" Folder)	1 Backpack (Fits 8.5 x 11" Folder)	1 Backpack (Fits 8.5 x 11" Folder)
2 Sturdy Two Pocket Folder (1 for "Take Home" Papers & 1 for writing)	1 Sturdy Two Pocket Folder for "Take Home" Papers	1 Sturdy Two Pocket Folder for "Take Home" Papers	1 Sturdy Two Pocket Folder for "Take Home" Papers	1 Sturdy Two Pocket Folder for "Take Home" Papers
2 Boxes of Crayons (24 Count)	3 Boxes of Crayons (24 Count)	1 Box Crayons (24 Count-non-scented)	---	1 Box Crayons OR Colored Pencils
2 Containers Disinfecting Wipes	2 Containers Disinfecting Wipes	1 Container Disinfecting Wipes	1 Container Disinfecting Wipes	1 Container Disinfecting Wipes
6 Black Expo Dry Erase Markers (Thin Tip, NOT Ultra Thin)	8 Dry Erase Markers (Black Preferred)	4 Black Dry Erase Markers	1 Package of Dry Erase Markers- (Fine Tip)	4 Dry Erase Markers
1 Large Pink Eraser	1 Large Pink Eraser	1 Large Pink Eraser & 1 Pack of Pencil Top Erasers	1 Pink Eraser	1 Large Eraser
1 Large Box of Facial Tissue	1 Large Box of Facial Tissue	2 Large Boxes of Facial Tissues	2 Large Boxes of Facial Tissues	1 Large Box of Facial Tissue
12 Elmers Glue Sticks (any size)	8 Large Glue Sticks	2 Large Glue Sticks (non-scented)	2 Large Glue Sticks	1 Large Glue Stick
1 Pair Gym Shoes & Extra Pair of Socks (velcro preferred)	1 Pair Gym Shoes	1 Pair Gym Shoes	1 Pair Gym Shoes	1 Pair Gym Shoes
---	1 Bottle Hand Sanitizer	1 Bottle Hand Sanitizer (optional)	1 Bottle Hand Sanitizer (optional)	1 Bottle "personal size" Hand Sanitizer (optional)
12 Sharpened Yellow #2 Pencils	24-30 Sharpened Yellow #2 Pencils	24 Sharpened Yellow #2 Pencils	24 Sharpened Yellow #2 Pencils	24 Sharpened #2 Pencils
1 Pair of Scissors - Blunt/ Round Tip	1 Pair Scissors - Round Tip	1 Pair of 7 Inch Scissors	1 Pair of Large Scissors	1 Pair of Scissors
----	----	2 pkgs. 3"x3" Self Stick Notes (Post-Its)	----	1 pkg. 3"x3" Self Stick Notes (Post-Its)
1 Wide Ruled Notebook (single subject)	1 Wide Ruled Spiral Notebook (single subject)	2 Wide Ruled Spiral Notebooks (1 red & 1 yellow)	2 Wide Ruled Spiral Notebooks	2 Wide Ruled Spiral Notebooks (1 blue, 1 red)
1 Plastic Pencil Box (5.5. x 8)-labeled with name	1 Plastic Pencil Box (5.5. x 8)	1 Pencil Box/ Bag	1 Pencil Box/ Bag	1 Pencil Box/Bag
1-1" Three-Ring Binder with CLEAR (slip cover) front/back Pockets	1-1" Three-Ring Binder	1-2" Three-Ring Binder with front/back Pockets	1-(1.5)" Three-Ring Binder (must have a clear front cover & inside pockets)	1-1.5" Three-Ring Binder with front/back Pockets
----	2 Two-Pocket Folders (1 yellow & 1 green)	5 Two-Pocket Folders (1 blue, 1 green, 1 red, 1 yellow & 1 your choice)	3 Two-Pocket Folders (your choice)	3 Two-Pocket Folders (1 blue, 1 green, 1 red)
1 Box of Washable Markers (Broad Tip- Classic Colors)	2 Box Washable Markers (Broad Tip- Classic Colors)	1 Box Washable Markers (Broad Tip, non-scented)	1 Box Washable Markers	1 Box Washable Markers
1 White Board Eraser (plastic)	1 White Board Eraser or Old Sock	1 White Board Eraser	1 White Board Eraser or Old Sock	1 White Board Eraser
1 Box Press to Close Baggies ALL--Gallon Size & Last Name A-M--Sandwich Size Last Name N-Z--Quart Size	1 Box Press to Close Baggies Last Name A-M Sandwich Size Last Name N-Z Gallon Size	1 Box Press to Close Baggies Boys- Quart Size Girls- Gallon Size	---	---
1 Twistable Crayons (24 pack) ((NON-Scented))	---	----	1 Highlighter	1 Highlighter
1 Box Colored Pencils (12 pack)	---	1- 25 Pack Plastic Sheet Protectors	1 Box Colored Pencils	1 Pkg. Wide Lined Loose Leaf Paper
----	---	1 Wooden Ruler (12")	1 Package Wide Lined Loose Leaf Paper	1 Set of Insertable Dividers

Please refer to your child's teachers beginning of the year list for labeling supplies.

Please label all supplies with your child's first & last name.

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KIMBERLY AREA SCHOOL DISTRICT

PARENT CALENDAR

2023-2024

September 2023

M	T	W	TH	F
NS	5	6	7	8
11	12	13	14	15
18	19	20	21	AM
25	26	27	28	29

October 2023

M	T	W	TH	F
2	3	4	5	6
9	10	HS	12	E2
16	17	18	19	20
23	24	25	NS	NS
30	31			

November 2023

M	T	W	TH	F
		1	2	3
6	7	Q	E2&C	10
E2&C	14	MS	MS	AM
20	21	22	NS	NS
27	28	29	30	

December 2023

M	T	W	TH	F
				1
4	5	6	7	E2
11	12	13	14	AM
18	19	20	21	22
NS	NS	NS	NS	NS

January 2024

M	T	W	TH	F
NS	2	3	4	5
8	9	10	11	E2
15	16	17	18	Q/AM
22	23	I	I	26
29	30	31		

February 2024

M	T	W	TH	F
			1	2
5	6	7	8	NS
12	13	HS	15	16
19	20	21	22	E2
26	27	28	29	

March 2024

M	T	W	TH	F
				1
4	5	6	7	AM
11	12	13	14	15
18	19	20	21	Q/E2
25	26	27	28	NS

April 2024

M	T	W	TH	F
NS	NS	NS	NS	NS
8	9	10	11	12
15	16	17	18	19
22	23	24	25	E2
29	30			

May 2024

M	T	W	TH	F
		1	2	3
6	7	8	9	AM
13	14	15	16	17
20	21	22	23	EN
NS	28	29	30	31

June 2024

M	T	W	TH	F
3	4	5	6	Snow Day Make-up

*If needed, snow day make-up will be on Friday, June 7th

NS No School

AM AM classes only (exception: No school for 4K) KHS dismissed at 11:31am, JRG & Intermediate dismissed at 11:20am, Elementary dismissed at 12:00pm

E2 Elementary Early Release - Elementary dismissed at 2:00pm (Exception: 4K morning classes 8:45am - 10:45am, afternoon classes 11:45am - 1:45pm)

EN Elementary Noon Release - All Elementary students dismissed at 12:00pm (exception: No school for 4K)

HS High School Parent/Teacher Conferences - KHS students dismissed at 2:00pm

MS Middle School Parent/Teacher Conferences - JRG students dismissed at 2:00pm except on November 16th - students will have a full day of school

I Intermediate School Parent/Teacher Conferences - Intermediate students dismissed at 2:00pm

E2&C 4K-4th Gr. Parent Teacher Conferences; No school for 4K; Grades 5K-4th Grades dismissed at 2:00pm

Q End of quarter