

# WESTSIDE EAGLES UPDATE



Summer 2022

**August 1**—Annual Update, Fees, Bus Info. & Student Schedules Available in Infinite Campus

**August 9**—Westside Picture Day - 12:00-6:00 PM

**August 30**—Meet the Teacher & Supply Drop-Off -3:00PM-5:00PM

**September 1**—First Day of School — 8:35-3:35

**September 5**—NO SCHOOL- Labor Day

**September 16**—2:00 Dismissal

**September 23** —Noon Dismissal



## A Message from our Principal

Happy Summer from Westside Elementary,

I hope this letter finds you enjoying your summer with family and friends! Unfortunately, for vacation lovers, this newsletter is a sign of summer coming to a close. We have been busy all summer at Westside working on building improvements and professional learning and we are getting excited for our school to be full of children again. In the building we added new carpet to our 2nd grade pod, new flooring downstairs, worked on fixing our drainage problem on our playgrounds and repainted our lines out there as well. I am sure our returning students will appreciate more grass and less swamp on the playgrounds!

For our new students and families, welcome to Westside! We are excited for you to join our school family. At Westside we are a relationship first building. Our goal is for your child to feel loved and build meaningful relationships with staff and other students so they can best engage in the learning taking place around them. We always talk about our core community values and encourage everyone to be RESPECTFUL, RESPONSIBLE, HONEST, AND KIND. Our belief is that with a fun and safe school environment all of our students will succeed.

In this newsletter, you will find lots of important information on registration, picture days, fees, and even supply drop-off. I strongly encourage all parents to look over these newsletters as they provide you and your family with all the information you need to keep on top of the happenings at Westside Elementary.

See you all back at Westside soon!

Jonathan Peterson



Mr. Jonathan Peterson  
Principal

746 W Third Street  
Kimberly, WI 54136

Phone: (920)739-3578  
Fax: (920)739-6212

## ANNUAL UPDATE ACTIVE - August 1—August 15

**Annual Update** is the process ALL families (even NEW families) use to complete back-to-school paperwork online. Starting on August 1st at 9:00AM (and closing August 15), you will be able to complete the online Annual Update through your [Infinite Campus Parent Portal](#). The Annual Update must be completed by the PRIMARY Parent/Guardian as listed in Infinite Campus. You will find the Annual Update link in the Parent Portal below the user account section.



If you have not yet set up your IC Parent Portal account or have forgotten your user name or password, please go to the KASD website and click on **Students & Parents > Infinite Campus**. You will find easy-to-follow directions to help you get started. If you need assistance setting up your account, or have any questions, please contact the Westside Office - 920-739-3578.

## FEES

Kindergarten School Fee: \$20.00

Kindergarten Milk Fee (for snack): \$40.00 (for the entire year)

Grades 1 - 4 School Fee: \$30.00

Headphones: \$5.00 (for 5K & new students only)

Elementary Lunch Fee: \$2.60

Daily Lunch Milk: \$0.40

Yearbook (Optional): \$11.00



## PICTURE DAY DETAILS

Westside Picture Day will be held on **Tuesday, August 9th from 12:00-6:00**. **Pictures will be taken in the LMC on the main level.** Westside's Picture Re-take day is Tuesday, October 4th for those who are unable to attend one of the district Picture Days.

**PLEASE SCHEDULE A TIME FOR PICTURES BY CLICKING [HERE](#).** This link will take you to our website where you can schedule your picture appointments and preorder your pictures directly from Network Photography. Paper copies of photo order forms will be available on Picture Day.

We will not be collecting **school fees** or paperwork on Picture Day and ask that you pay your school fees online through your Infinite Campus Parent Portal (see previous section for fee details).



## MEET THE TEACHER/SCHOOL SUPPLY DROP-OFF DETAILS

**Meet the Teacher/School Supply Drop-Off is TUESDAY, August 30 from 3:00-5:00 PM**

- This is a great opportunity for your children to meet their teacher and drop off their school supplies prior to the first day of school. Classroom teachers will have other information to share with you at this time as well.
- Parents and guardians can turn in any forms in the office.
- School Supply Kits ordered through our PTO will be delivered to your homes ahead of time.
- Those families unable to make the drop off date can bring their supplies with them the first day of school.



## LUNCH INFORMATION

**Please note that the Free Lunch Program offered by the Federal Government last year has been discontinued. Families are encouraged to complete the Free and Reduced Lunch Applications and Fee Waivers as needed.**

Please click [here](#) for the Parent's Guide to School Lunch.

For more information on the Free and Reduced Lunch Program please click [here](#).

[2022-2023 Free & Reduced Meal Application](#)

[Free and Reduced Meals-Sharing Information with other Programs](#)



## Medication at School

**Prescription Medication:** You must have a physician's signature AND parent/guardian signature on the required form.

**Over-the-Counter Medication (including cough drops and ointments, etc.):** Only parent/guardian signature is necessary on the required form.

**Medication Forms:** are available by [clicking HERE](#) or in the school office. ALL medications MUST come to school in the original container-thank you!



**Health/Bus Information:** Does your child have a health condition that requires you to fill out and return a "Health Services" form for a condition such as asthma, food allergies, seizures, diabetes, bee sting allergy, etc., to your child's school? Please be aware that the information will be shared with Lamers Bus Company by the beginning of October, 2022. **IMPORTANT:** If you feel that your child's condition warrants more immediate notification to Lamers, please call them at 920-832-8800.

## DROP-OFF & PICK-UP

- Our school day runs from 8:35 AM-3:35 PM
- Drop-off begins at 8:25, unless a student is coming to breakfast—breakfast drop off is at 8:00. Pick-up is at 3:35. Additional important drop-off and pick-up details are included on a flyer and map attached to this newsletter.

## CLASSROOM ASSIGNMENTS

You will be able to view the name of your child's teacher in [Infinite Campus](#) beginning on **Monday, August 1st at 9:00 am**. Once you are in Infinite Campus, click on your child's name, then click on **Schedule** (on the left side).

Please note that the KASD policy is to no longer post full class lists prior to the school year starting.

**Literacy Teachers** - In order to reduce class sizes, and to offer literacy intervention, the KASD has provided an additional literacy teacher for first, second, and third grades. If your child has two different teachers listed, that means he or she will have one teacher in the morning for literacy and another teacher in the afternoon. This has been a long time practice in the KASD allowing our youngest students to get off to a good start in becoming successful readers and writers. For students in grades 1 & 2, the AM attendance will indicate your child's literacy teacher, while the literacy teacher for students in grade 3 will be indicated by the PM attendance.

## BUS TRANSPORTATION

Beginning the week of August 1st, you will be able to see your bus information in the Infinite Campus Parent Portal. You can find this information under “More” and the area “Bus Transportation.” As in past years, Lamers Transportation will also be sending out letters with this information. Please contact Lamers Bus Services at 920-832-8800 ext. 2 with any questions. Please do not call the district with questions regarding your routes, as we do not have this information.

## OPTIONAL FORMS & ADDITIONAL INFORMATION

All of our optional forms and informational flyers are available via the KASD Website. [You may click here to access the district forms page](#). Scroll down and click the + by Westside Elementary and you will see the Westside forms which includes our school supply list. Please review them, print any you may need and turn them into the office.

## EARLY DISMISSAL EXPLANATIONS

**NOON DISMISSAL** All students are dismissed at 12:00 PM — Lunch is not served — The Y-Care Staff is here for those signed up for Y-Care. Please bring a lunch for your child if he/she will be staying with the Y-Care program. There is no care provided after NOON by our Westside staff.

**2:00 PM DISMISSAL (Fridays)** Students are dismissed at 2:00 PM — If your child is signed up to stay for the movie, he/she will need to be picked up any time between 2:00 and 3:35—Y-Care begins at 3:35 for those students who are signed up for Y-Care.

**2:00 PM DISMISSAL (PARENT/TEACHER CONFERENCES)** ALL Students are dismissed at 2:00 PM — there is **NO CARE PROVIDED** by our staff on these days. Y-Care families need to contact the YMCA to “sign-up” for Y-Care on conference days.

## KASD Student Non-Discrimination Statement

The Kimberly Area School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability (“Protected Classes”) in any of its student programs and activities.





# Westside Elementary - School Supply List - 2022-2023

## KINDERGARTEN \*PLEASE LABEL ONLY STARRED ITEMS

- ☐ \*One set of 10-count CLASSIC color markers, please label each marker
- ☐ \*Three boxes of 24 count crayons
- ☐ \*One pair of scissors
- ☐ \*Four two-pocket folders
- ☐ \*One plastic school box
- ☐ \*Two 80-sheet wide ruled spiral bound notebooks
- ☐ \*One beach towel or SMALL blanket (for rest)
- ☐ \*One full change of clothes in a labeled Ziploc bag (clothing good for all seasons please)
- ☐ \*Backpack
- ☐ \*Reusable Tote Bag for snow gear and field trips
- ☐ \*Gym Shoes to be kept at school
- ☐ Four JUMBO glue sticks
- ☐ One package of pencils (sharpened)
- ☐ Ziploc bags: Last name A-L gallon, M-Z sandwich or quart
- ☐ One container of disinfectant wipes
- ☐ One box of tissues
- ☐ Eight EXPO skinny fine-tipped dry erase markers (low odor)
- ☐ OPTIONAL-washable glue, hand sanitizer

## GRADE 1 \*PLEASE LABEL ONLY STARRED ITEMS

- ☐ \*One box of 24-count crayons
- ☐ \*Two two-pocket folders
- ☐ \*One scissors
- ☐ \*One plastic school box
- ☐ \*Backpack
- ☐ \*One set of markers
- ☐ \*One one-inch three-ring binder
- ☐ \*One box of colored pencils
- ☐ \*One wide-lined notebook
- ☐ One pink pearl eraser
- ☐ Two boxes of tissues
- ☐ 20 yellow #2 pencils- sharpened (do not label)
- ☐ Six large glue sticks
- ☐ Two old, clean socks for use as erasers
- ☐ Four wide-tipped low odor dry erase markers (to be replenished as needed)
- ☐ Two containers of disinfectant wipes
- ☐ One box of plastic Ziploc bags (Last name begins with: A-H gallon size; I-L snack size; M-R quart size; S-Z sandwich size)

## GRADE 2 \*PLEASE LABEL ONLY STARRED ITEMS

- ☐ \*One plastic school box
- ☐ \*Two glue sticks
- ☐ \*Three two-pocket folders
- ☐ \*One wide-ruled spiral notebook
- ☐ \*One pair of scissors
- ☐ \*Four low odor broad tipped dry erase markers-NOT yellow or orange
- ☐ \*One large pink Pearl eraser
- ☐ \*One box of 24 crayons
- ☐ \*Crayola colored pencils - sharpened
- ☐ \*Backpack
- ☐ Girls: Bring Snack Size Ziploc Bags
- ☐ Boys: Bring Quart Size Slider Ziploc Bags
- ☐ One large box of tissues
- ☐ 24 #2 pencils Dixon Ticonderoga (sharpened)
- ☐ Three packages 3 X 3 Post-It Notes
- ☐ Two containers disinfectant wipes
- ☐ One bottle of hand sanitizer

## GRADE 3 \*PLEASE LABEL ONLY STARRED ITEMS

- ☐ \*One plastic pencil bag or box
- ☐ \*One 1-inch three-ring binder
- ☐ \*One pair of scissors
- ☐ \*Four two-pocket folders
- ☐ \*Four wide-lined spiral notebooks
- ☐ \*One box of colored pencils
- ☐ \*One box of markers
- ☐ \*Backpack
- ☐ Four pads 3 X 3 Post-It Notes
- ☐ 40 #2 Dixon Ticonderoga pencils
- ☐ Two large boxes of tissues
- ☐ Two large glue sticks
- ☐ Two highlighters
- ☐ One large pencil eraser
- ☐ Two capped pens - any color
- ☐ Four dry-erase markers
- ☐ One dry-erase marker eraser
- ☐ Two containers disinfectant wipes
- ☐ Hand sanitizer
- ☐ One box of plastic Ziploc bags (Last name begins with: A-H gallon size; I-L snack size; M-R quart size; S-Z sandwich size)

## GRADE 4 \*PLEASE LABEL ONLY STARRED ITEMS

- ☐ \*One box colored pencils
- ☐ \*One pencil bag or box
- ☐ \*Two spiral notebooks (wide-lined)
- ☐ \*Two two-pocket folders
- ☐ \*One box of markers
- ☐ \*One pair of scissors
- ☐ \*One 1-1/2 inch 3 ring binder
- ☐ 8 Pack tab dividers (for 3-ring binders)
- ☐ \*One composition book
- ☐ One 6-8 pack of capped pens (colored-your choice of color)
- ☐ 40 #2 pencils
- ☐ Two glue sticks
- ☐ Six Dry erase markers
- ☐ One dry erase marker eraser
- ☐ Two different-colored highlighters
- ☐ Three pads 3 X 3 Post-It Notes
- ☐ Boys: two containers of disinfectant wipes
- ☐ Girls: Three large boxes of tissues

## PLEASE NOTE – For ALL Students

### 5K--4TH GRADE

- ☐ **GYM SHOES – to be KEPT at school**

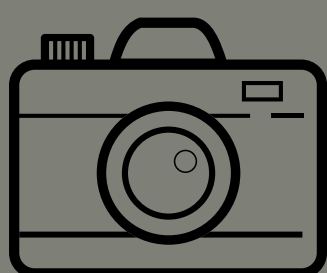
### EACH FAMILY – OPTIONAL (THESE WILL BE USED IN ART, MUSIC, PE, LMC & Life Skills)

- ☐ One box of tissues
- ☐ One regular-sized hand sanitizer
- ☐ One container of disinfectant wipes



# PICTURE DAY INFORMATION

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## PICTURE DATE(S) FOR:

Westside Elementary  
August 9th, 2022  
12:00 p.m. - 6:00 p.m.

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## PRE-PAY ONLINE LINK

[CLICK](#) on link to order  
online

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**PRINTABLE ORDER FORM**  
[CLICK](#) on PDF to view/print  
the order form.

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## PREPARING FOR PICTURE DAY

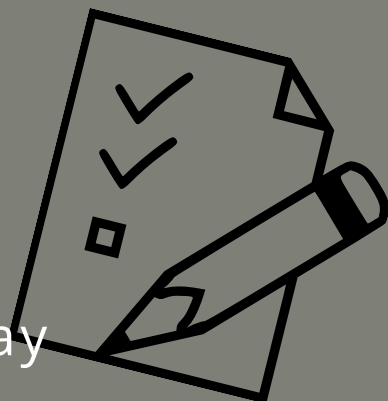
- have outfit adjusted properly before sitting down to be photographed

**(Network Photographers are not allowed under any circumstances to touch students!)**

- mirrors are available to use for hair, makeup, jewelry adjustments
- 

## ORDER FORM & ONLINE CONFIRMATIONS

- order forms are to be turned into Photographers.
- online order confirmations are not necessary to bring on picture day as we print them in our office



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Any questions regarding picture day please contact  
Robin Krewald at [robink@networkphoto.net](mailto:robink@networkphoto.net) or 262-677-8662

# SAY CHEESE \*ANYWHERE



**Kimberly Area  
School District**



## KASD SCHOOL PICTURE DAYS

- 4K-8 Students may go to any KASD school for pictures; however, all 9-12 students must go to Kimberly High School to get their student ID, parking pass and pay their fees.
- **Open House and Meet Your Teacher Events:** Schools will still hold these events so students can meet their teachers and find their classes. Your child's school will send details.
- Pay school fees online through Infinite Campus to save time.

**\*Kimberly High School students must go to KHS for picture day in order to get their student ID, parking**

## PLAN AHEAD

- Save time and simplify the "picture day" process by signing your child(ren) up for a time slot using the links below.
- Please preorder your photo package by using the link below.

## PICTURE DAY SIGNUP AND ORDERING LINKS

- Scheduling for K-8 schools: <https://www.myctime.com/kasdscheduling>
- Scheduling for KHS: <https://www.myconferencetime.com/kimberlyhs/>
- Preorder photo packages: <https://bit.ly/kasdpictureday>

## SCHOOL PICTURE DAYS

### AUGUST 2, 2022

#### 4K Center for Literacy

614 E Kimberly Ave.  
Kimberly WI  
11:00am-6:00pm

### AUGUST 3, 2022

#### Sunrise Elementary

N9363 Exploration Dr.  
Appleton, WI  
11:00am-6:00pm

### AUGUST 4, 2022

#### Kimberly High School

1662 E. Kennedy Ave.  
Kimberly, WI  
7:30am-11:30am & 2:30pm-7:00pm

### AUGUST 8, 2022

#### JRG Middle School

545 S. John St.  
Kimberly, WI  
3:00pm-7:00pm

### AUGUST 9, 2022

#### Westside Elementary

746 W. Third St.  
Kimberly, WI  
12:00pm-6:00pm

### AUGUST 10, 2022

#### Janssen Elementary

420 Wallace St.  
Combined Locks, WI  
7:30am-3:00pm

### AUGUST 11, 2022

#### Kimberly High School

1662 E. Kennedy Ave.  
Kimberly, WI  
1:00pm-7:00pm

### AUGUST 15, 2022

#### Mapleview Intermediate

125 E. Kimberly Ave.  
Kimberly, WI  
12:00pm-6:00pm

### AUGUST 16, 2022

#### Woodland Elem. and Inter.

N9085 North Coop Rd.  
Appleton, WI  
7:30am-11:30am & 3:00pm-6:00pm

### AUGUST 17, 2022

#### JRG Middle School

545 S. John St.  
Kimberly, WI  
7:30am-11:30am





# Westside Elementary School

746 W. 3rd Street • Kimberly, WI 54136  
(920) 739-3578 • FAX (920) 739-6212 • [www.kimberly.k12.wi.us](http://www.kimberly.k12.wi.us)



For the safety of our children, please adhere to the following guidelines. Thank you!

## Drop-off Procedures

- Breakfast starts at 8:00 AM - Enter the main entrance (**Entrance #1S**) and proceed downstairs to the cafeteria.
- Drop-off starts at 8:25 AM - Students should arrive no earlier than 8:25 AM at which point they will go directly to their classrooms.
- Non-handicapped vehicles are not allowed in the circle drive from 8:15 - 8:35 am.
- 5K students will enter the front lower entrance of the building (**Entrance #3S**) near the lower playground, using the outside stairs.
- 1st grade students will enter the main entrance in the front of the building (**Entrance #1S**).
- 2nd grade students will enter near the front/southeast side of the building (**Entrance #15E**).
- 3rd grade students will enter the rear/north side of the building (**Entrance #11N**).
- 4th grade students will enter near the rear of the building (**Entrance #12E**).

**Breakfast Drop Off begins at 8:00am.**

**Drop-off begins at 8:25am.**

## Pick-up Procedures

- We have supervised pick-up that starts at 3:35pm.
- Non-handicapped vehicles are not allowed in the circle drive from 3:30 - 3:45 pm.
- Parents have to wait outside the building to pick up their children.
- ALL 5K will dismiss "hand to hand" or on eye contact in the **rear/northside of the building from ENTRANCE #10N & #11N**.
- 1st grade students will be released out the front of the building-main entrance or ramp.
- 2nd students will be released out of the front/southeast door.
- 3rd grade students will be released from their classrooms and can leave the building from any exit.
- 4th grade students will be released out of the rear/northeast door.
- Parents must plan where they will meet their children outside the building.

# Westside Drop-off and Pick-up Map 2022-2023

Drop-Off starts at 8:25. Pick-Up is at 3:35.

Hughes &  
Van Stiphout Pick Up  
(#10N)

Third Grade-  
Drop Off (#11N)

Arveson & Friebel  
Pick Up (#11N)

Fourth  
Grade  
(#12E)



Second  
Grade (#15E)

First Grade  
(#1S)

**5K  
Drop Off (#3S)**  
Please use outside  
staircase.

Please note: Non-handicapped  
vehicles are not allowed in the circle  
drive from 8:15 - 8:35 am.

# KIMBERLY AREA SCHOOL DISTRICT

## PARENT CALENDAR

### 2022-2023

#### September 2022

M	T	W	TH	F
			1	2
NS	6	7	8	9
12	13	14	15	E2
19	20	21	22	AM
26	27	28	29	30

#### October 2022

M	T	W	TH	F
3	4	5	6	7
10	11	HS	13	E2
17	18	19	20	21
24	25	26	NS	NS
31				

#### November 2022

M	T	W	TH	F
	1	2	3	4
Q	8	9	E2&C	11
E2&C	15	MS	MS	AM
21	22	23	NS	NS
28	29	30		

#### December 2022

M	T	W	TH	F
			1	2
5	6	7	8	E2
12	13	14	15	16
19	20	21	22	AM
NS	NS	NS	NS	NS

#### January 2023

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	E2
16	17	18	19	Q/AM
23	24	I	I	27
30	31			

#### February 2023

M	T	W	TH	F
		1	2	3
6	7	8	9	AM
13	14	HS	16	17
20	21	22	23	E2
27	28			

#### March 2023

M	T	W	TH	F
		1	2	3
6	7	8	MS	AM
13	14	15	16	17
20	21	22	23	Q/E2
27	28	29	30	31

#### April 2023

M	T	W	TH	F
NS	NS	NS	NS	NS
10	11	12	13	14
17	18	19	20	21
24	25	26	27	E2

#### May 2023

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	AM
15	16	17	18	19
22	23	24	25	EN
NS	30	31		

#### June 2023

M	T	W	TH	F
			1	Snow Day Make-up

\*If needed, snow day make-up will be on Friday, June 2nd

**NS** No School

**AM** AM classes only (exception: No school for 4K) KHS dismissed at 11:31am, JRG & Intermediate dismissed at 11:20am, Elementary dismissed at 12:00pm

**E2** Elementary Early Release - Elementary dismissed at 2:00pm (Exception: 4K morning classes 8:45am - 10:45am, afternoon classes 11:45am - 1:45pm)

**EN** Elementary Noon Release - All Elementary students dismissed at 12:00pm (exception: No school for 4K)

**HS** High School Parent/Teacher Conferences - KHS students dismissed at 2:00pm

**MS** Middle School Parent/Teacher Conferences - JRG students dismissed at 2:00pm except on November 17th - students will have a full day of school

**I** Intermediate School Parent/Teacher Conferences - Intermediate students dismissed at 2:00pm

**E2&C** 4K-4th Gr. Parent Teacher Conferences; No school for 4K; Grades 5K-4th Grades dismissed at 2:00pm

**Q** End of quarter



# JOIN WESTSIDE PTO!



## ANYONE CAN JOIN!

*pto funds support:*

- school events
- teacher appreciation days!
- books for birthdays!
- upgrades to playgrounds
- 4th grade celebration
- special school purchases
- Much More!

### WHY JOIN THE PTO?

- OPPORTUNITY TO MEET AND GET TO KNOW FELLOW PARENTS
- STUDIES SHOW CHILDREN OF INVOLVED PARENTS PERFORM BETTER IN SCHOOL
- GET TO KNOW TEACHERS BETTER
- TO HAVE MORE OF A VOICE IN YOUR CHILD'S SCHOOL EXPERIENCE
- PLAN MEMORABLE EVENTS!

**AMAZON SMILE!**



click get started-  
search for westside  
pto



**FOLLOW US ON  
SOCIAL MEDIA**

**QUESTIONS?  
EMAIL ALYSSA AT  
ALYSSA.RICHMOND@TOUCHMARK.COM**



# Fox Cities Marathon SCHOOL CHALLENGE is Back!!

SHOW YOUR WESTSIDE SPIRIT AND HELP US WIN!



Participation is easy. Westside Elementary has a team registered so we would love for you to join. Register and compete against schools similar in size during the weekend of events. Schools with the highest percentage of student participation in any of the events win and receive money for equipment. Westside could win \$750, \$500 or \$250. Students can participate in any weekend event to help our school win, but the most popular family-friendly events are:

- **Guardian Kids Fun Run** or **Huggies® Diaper Dash & Toddler Trot**  
–Friday Sept. 16th at The Wisconsin TimberRattler Stadium.
- **Ascension 5K Run/Walk** on Saturday Sept. 17th at Riverside Park in Neenah.
- **Join Our School's Team WESTSIDE ELEMENTARY..** sign up at:  
<https://foxcitiesmarathon.org/races-expo/#kids-fun-run>  
Make sure to sign up with our team..**WESTSIDE ELEMENTARY.**

Questions: Contact [info@foxcitiesmarathon.org](mailto:info@foxcitiesmarathon.org) or 920-882-9499...or contact **Mrs. Phillips** at [aphillips@kimberly.k12.wi.us](mailto:aphillips@kimberly.k12.wi.us)



# WESTSIDE ELEMENTARY NEEDS YOU!

Westside Elementary is looking for noon hour supervisors!  
Here are the details:

- This is a paid position
- Hours are approximately 11:00-1:15
- Set up the lunch tables
- Spend time in the cafeteria supervising students
- Spend time on the playground with students
- Take down the lunch tables
- Have fun with our Westside Students!

If you are interested, please stop by the office and complete the paperwork or contact Gina or Stacey in the office—739-3578.

