

WESTSIDE EAGLES UPDATE

A Message from our Principal



Summer 2020

August 11—Picture Day - 12:00-6:00—appointments are needed for Picture Day—[schedule your appointment by clicking HERE](#)

August 26—12:00-6:00 School Supply Drop Off (LAST NAMES A-N)

August 27—12:00-6:00 School Supply Drop Off (LAST NAMES O-Z)

September 1—First Day of School 8:35-3:35

September 18— 2:00 Dismissal

September 24—Picture Retake Day

September 25—Noon Dismissal



Hello Westside Families,

Right before I sat down to write this I looked over our “new” enrollment for the upcoming school year. Westside sure will look different this year with some of our students starting the year online. For those of you who chose the online option, information will be forthcoming regarding school supplies, technology and devices. I wish you the best of luck as you start the school year. I have a feeling Facebook will have a lot of creative 1st day of school pictures come September!

For those of you who are sending your students to Westside right away this fall, it will look different. In this newsletter you will find more information on some of the changes that will impact you as a family as we begin the year.

I hope all of our families find ways to enjoy the rest of your summer.

Warm Regards,

Jonathan Peterson



Mr. Jonathan Peterson
Principal

746 W Third Street
Kimberly, WI 54136

Phone: (920)739-3578
Fax: (920)739-6212

ANNUAL UPDATE ACTIVE - August 3-August 17

Annual Update is the process ALL families (even NEW families) use to complete back-to-school paperwork online. Starting on August 3rd, you will be able to complete the online Annual Update through your Infinite Campus Parent Portal. If you have not yet set up your Infinite Campus Parent Portal account, please go to the KASD website and click on Students & Parents > Infinite Campus. You will find easy-to-follow directions to help you get started. If you need assistance setting up your account, or have any questions, please contact the Westside Office—920-739-3578. Thank you!



FEEES

Kindergarten Registration Fee: \$20.00

Kindergarten Milk (for snack) Fee: \$40.00 (for the entire year)

Grades 1 - 4 Registration Fee: \$30.00

Headphones: \$5.00 (for 5K & new students only)

Daily Lunch: \$2.60 Daily Milk Only: \$0.40

Yearbook (Optional): \$11.00



We encourage you to pay your fees online through Infinite Campus starting August 17. There will be **NO SERVICE CHARGES** for paying through the Infinite Campus Portal in August and September.

PICTURE DAY DETAILS

Westside Picture Day will be held on **Tuesday, August 11th from 12:00-6:00**. Please **enter the building from the back parking lot and exit out the main entrance in front**. Pictures will be taken in the LMC. Per the Governor's recent order, please wear a mask when entering our building. Thank you!

Please click [here](#) for a flyer outlining additional details for pictures as well as access to a link to order your pictures directly from Network Photography online. Paper copies of photo order forms will be available on Picture Day.

We will not be collecting school fees or paperwork on Picture Day and ask that you pay your school fees on-line through your Infinite Campus Parent Portal.

Please also note that if you cannot make this date, school photos can be taken at any district school (except KHS) and the dates for other schools are included in the link above. For Westside students, a picture-retake day is scheduled for Thursday, September 24.

MEET THE TEACHER/SCHOOL SUPPLY DROP-OFF

This year we will not be holding our traditional in-person “Meet the Teacher” Day as we have in the past. In order to keep everyone safe, we will be using the following format and timeline.

- Teachers will call or “Zoom” each student so that they have the opportunity to meet prior to school starting. Teachers will reach out to schedule these times.
- **On August 26th, students with last names starting A-N** may come to school any time between 12:00 PM and 6:00 PM to drop supplies off.
- **On August 27th, students with last names starting O-Z** may come to school any time between 12:00 PM and 6:00 PM to drop supplies off.
- Families should enter the **main doors** of our school, and walk directly to their child’s classroom. Students will then drop off supplies at their cubbies into the bag labeled with their name. These cubbies are located in the hall near your child’s classroom and these bags will be in place and labeled when you arrive.
- Those families unable to make the drop off date can bring their supplies with them the first day of school.
- For those families who ordered 1st Day School Supply Kits; the kits will be placed in the halls ahead of time.



LUNCH INFORMATION

If you need information on the KASD Food Service program please click here! Free & Reduced Lunch information and applications can be found here as well. Contact information for Chartwells, our food service provider, is available if you have any questions.

WESTSIDE OFFICE-SUMMER HOURS

August 3-August 28 (Mon-Thurs) — 7:30-2:00

If questions arise, don't hesitate to give us a call. If we are not here, please leave us a voicemail and we will get back to you.

920-739-3578

MEDICATION AT SCHOOL

Prescription Medication: You must have a physician's signature AND parent/guardian signature on the required form.

Over-the-Counter Medication (including cough drops and ointments, etc.): Only parent/guardian signature is necessary on the required form.

Medication Forms are available by [clicking HERE](#) or in the school office.

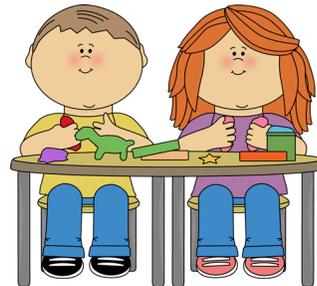
ALL medications MUST come to school in the original container-thank you!



NOON HOUR SUPERVISORS NEEDED

Westside Elementary is looking for noon hour supervisors to join us for the 2020-2021 school year. Here are the details:

- This is a paid position
- Hours are approximately 11:00-1:30
- Set up the lunch tables
- Spend time in the cafeteria supervising students
- Spend time on the playground with students
- Clean and take down the lunch tables
- Have fun with our Westside Students!



If you are interested, please stop by the office and complete the paperwork or contact Anne or Erin in the office—739-3578.

HOMEROOM ASSIGNMENTS

Due to the ongoing updates and adjustments that we are making to prepare for the coming year, the Kimberly Area School District will not be releasing teacher names or class lists until mid-late August. Once they are released, you will be able to view the name of your child's homeroom teacher in [Infinite Campus](#). Please note that changes to student homeroom assignments are very rare. Per the Kimberly Area School District Board of Education policy (5120.01), requests for an instructor change must be submitted in written form within ten (10) days, and must outline an exceptional educational reason that significantly interferes with the child's learning. Requests for specific teachers are not considered.



DROP-OFF AND PICK-UP CHANGES



There will be changes to drop-off and pick-up procedures this year. We are asking that parents not enter the school for drop-off or pick up at the start or end of each day. **We are also asking that students not congregate in the AM, and should arrive no earlier than 8:25 AM at which point we will have them go directly to their classrooms to start the day.** Parents who have to see the office staff may enter the office as usual. The same changes will apply in the PM. Our building will open at 8:00 for students who are here for breakfast. **Additional details regarding drop-off and pick-up are listed on a flyer and map attached to this newsletter.**

If a child has to leave during the day (i.e. appointments, etc.), parents may enter the office as usual and the office staff will call down to have the child meet their parents.

VISITORS AND GUESTS

We love our Westside school community! However, in an effort to minimize exposure of staff and students to illness, we will not be allowing visitors, volunteers, or lunch guests in the building. As the year progresses we will review this policy and adjust it as needed. Thank you for your understanding as we work to keep everyone safe.

BIRTHDAY TREATS & SNACKS

In an effort to keep our students safe at school, we will not be allowing birthday treats or other shared snacks this year. Students will be allowed to bring individual snacks for themselves, as they have in the past. Each student will still receive a birthday book and pencil from our PTO! Thank you for understanding!

WATER BOTTLES

We are encouraging students to bring water bottles to school with them this year. Please make sure bottles are labeled with the student's name. Students will be able to refill water bottles at the fountains and water filling stations around school. Thank you!



ADDITIONAL FORMS AND INFORMATION

Additional information including optional forms and school supply lists can be found on the KASD website at [Students & Parents > Forms](#).

CALLING WESTSIDE

If you have recently called the office, you may have noticed that you are automatically directed to our new phone system. Below are the options you will hear:

- * Select 1 for Attendance
- * Select 2 for the Dial by Name Directory
- * Select 3 for the Main Office



During August, our office is staffed from 7:30-2:00 Monday through Thursday. During the school year, our office is staffed from 7:30-4:00 Monday-Friday on school days. When questions arise, just give us a call; we are here to help! 920-739-3578

EARLY DISMISSAL EXPLANATIONS

NOON DISMISSAL All students are dismissed at 12:00 PM — Lunch is not served — The Y-Care Staff is here for those signed up for Y-Care. Please bring a lunch for your child if he/she will be staying with the Y-Care program. Families who are interested in Y-Care need to contact the YMCA directly to enroll. There is no care provided after NOON by our Westside staff.

2:00 PM DISMISSAL (Fridays) Students are dismissed at 2:00 PM — If your child is signed up to stay for the movie, he/she will need to be picked up any time between 2:00 and 3:35. If your child is signed up to stay for the movie, but you plan to pick them up instead, we ask that you call the office or send a note to let us know of this change. Otherwise, your child will be expected to stay. Y-Care begins at 3:35 for those students who are signed up for Y-Care.

2:00 PM DISMISSAL (PARENT/TEACHER CONFERENCES November 12 & 16, 2020) ALL Students are dismissed at 2:00 PM — there is NO CARE PROVIDED by our staff on these days. Y-Care families need to contact the YMCA to “sign-up” for Y-Care on conference days.



KASD Student Non-Discrimination Statement

The Kimberly Area School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability (“Protected Classes”) in any of its student programs and activities.



Westside Elementary School

746 W. 3rd Street • Kimberly, WI 54136
(920) 739-3578 • FAX (920) 739-6212 • www.kimberly.k12.wi.us



For the safety of our children, please adhere to the following guidelines. Thank you!

Drop-off Procedures

- Breakfast starts at 8:00 AM - Enter the main entrance (**Entrance #1S**) and proceed downstairs to the cafeteria.
- Drop-off starts at 8:25 AM - Students should arrive no earlier than 8:25 AM at which point they will go directly to their classrooms.
- Non-handicapped vehicles are not allowed in the circle drive from 8:15 - 8:35 am.
- Parents using the “hug and go” parking (in front of school) must create a process with their children to exit the vehicle in a safe and timely manner.
- 5K students who have ARVESON & VESTERGAARD will enter the front lower entrance of the building (**Entrance #3S**) near the lower playground, using the outside stairs. 5K students who have HUGHES & VAN STIPHOUT will enter the back of the building (**Entrance #10N**) on the far right.
- 1st grade students will enter the main entrance in the front of the building (**Entrance #1S**).
- 2nd grade students will enter near the front/southeast side of the building (**Entrance #15E**).
- 3rd grade students will enter the rear/north side of the building (**Entrance #11N**).
- 4th grade students will enter near the rear of the building (**Entrance #12E**).

Breakfast Drop Off begins at 8:00am.

Drop-off begins at 8:25am.

Pick-up Procedures

- We have supervised pick-up that starts at 3:35pm.
- Non-handicapped vehicles are not allowed in the circle drive from 3:30 - 3:45 pm.
- Parents are to wait outside the building to pick up their children.
- There is no “hug and go” zone for pick-up.
- ALL 5K will dismiss “hand to hand” or on eye contact in the **rear/northside of the building from ENTRANCE #10N & #11N**.
- 1st grade students will be released out the front of the building-main entrance or ramp.
- 2nd students will be released out of the front/southeast door.
- 3rd grade students will be released from their classrooms and can leave the building from any exit.
- 4th grade students will be released out of the rear/northeast door.
- Please be patient as we plan to stagger dismissal of each class to avoid clustering of students in the halls.
- Parents must plan where they will meet their children outside the building.

Westside Drop-off and Pick-up Map 2020-2021

Drop-Off starts at 8:25. Pick-Up is at 3:35.

Hughes & Van
Stiphout
Drop-Off AND Pick-up
(#10N)

Third
Grade-Drop Off
(#11N)

**Arveson &
Vestergaard
Pick-Up (#11N)**



Fourth
Grade
(#12E)

Second
Grade (#15E)

First Grade
(#1S)

**Arveson &
Vestergaard
Drop-off (#3S)**
Please use outside
staircase.

Please note: Non-handicapped
vehicles are not allowed in the circle
drive from 8:15 - 8:35 am.

SCHOOL PICTURE DAYS COMING SOON!



Kimberly Area
School District



WORKING TO BALANCE SAFETY AND CONVENIENCE

BEFORE YOU COME....

- ▶ 4K-8 Students may go to any elementary, intermediate or the middle schools for pictures. ***KHS WILL NOT BE OPEN TO 4K-8 STUDENTS THIS YEAR.**
- ▶ In order to limit the number of people in each building, please sign your child(ren) up for a time slot by going to <https://www.myctime.com/kasdscheduling>.
- ▶ Please preorder your photo package at <https://www.kimberly.k12.wi.us/students-and-parents/pictures>. Place orders through the school student will be attending during the school year.
- ▶ Please consider wearing masks to protect those around you.

WHEN YOU ARE HERE....

- ▶ Please practice physical distancing while in line.
- ▶ Unfortunately, there will be no other activities on picture day - just go in, get your picture, and go home. Watch for future communication on other "getting ready for school" information.

SCHOOL PICTURE DAYS

AUGUST 4, 2020

4K Center for Literacy
614 E Kimberly Ave.
Kimberly WI
11:00am-6:00pm

AUGUST 5, 2020

JRG Middle School
545 S. John St.
Kimberly, WI
7:30am-11:30am

AUGUST 10, 2020

JRG Middle School
545 S. John St.
Kimberly, WI
3:00pm-7:00pm

AUGUST 11, 2020

Westside Elementary
746 W. Third St.
Kimberly, WI
12:00pm-6:00pm

AUGUST 12, 2020

Janssen Elementary
420 Wallace St.
Combined Locks, WI
7:30am-3:00pm

AUGUST 17, 2020

Mapleview Intermediate
125 E. Kimberly Ave.
Kimberly, WI
12:00pm-6:00pm

AUGUST 18, 2020

Woodland Elem. and Inter.
N9085 North Coop Rd.
Appleton, WI
7:30am-11:30am & 3:00pm-6:00pm

AUGUST 19, 2020

Sunrise Elementary
N9363 Exploration Dr.
Appleton, WI
11:00am-6:00pm

* **If you have any concerns and prefer not to come in person, please note that there will be a make up day, and that pictures are 100% optional. We can use your child's picture from last year for any class photo if needed.**

KIMBERLY AREA SCHOOL DISTRICT PARENT CALENDAR 2020-2021

September 2020

M	T	W	TH	F
	1	2	3	4
NS	8	9	10	11
14	15	16	17	E2
21	22	23	24	AM
28	29	30		

October 2020

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	HS	15	E2
19	20	21	22	23
26	27	28	NS	NS

November 2020

M	T	W	TH	F
2	3	4	Q	6
9	10	11	E2&C	13
E2&C	17	MS	MS	AM
23	24	25	NS	NS
30				

December 2020

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	AM	NS	NS
NS	NS	NS	NS	

January 2021

M	T	W	TH	F
				NS
4	5	6	7	8
11	12	13	14	Q/AM
18	19	I	I	22
25	26	27	28	29

February 2021

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	NS
15	16	HS	18	19
22	23	24	25	E2

March 2021

M	T	W	TH	F
1	2	3	4	5
8	9	10	MS	AM
15	16	17	18	19
Q	23	24	25	26
NS	NS	NS		

April 2021

M	T	W	TH	F
			NS	NS
5	6	7	8	9
12	13	14	15	16
19	20	21	22	E2
26	27	28	29	30

May 2021

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	AM
17	18	19	20	21
24	25	26	27	EN
NS				

June 2021

M	T	W	TH	F
	1	2	3	*SNOW DAY MAKE-UP

*If needed, snow day make-up will be on Friday, June 4th.

NS No School

AM AM classes only (exception: No school for 4K) KHS dismissed at 11:31am, JRG & Intermediate dismissed at 11:20am, Elementary dismissed at 12:00pm

E2 Elementary Early Release - Elementary dismissed at 2:00pm (Exception: 4K morning classes 8:45am - 10:45am, afternoon classes 11:45am - 1:45pm)

EN Elementary Noon Release - All Elementary students dismissed at 12:00pm (exception: No school for 4K)

HS High School Parent/Teacher Conferences - KHS students dismissed at 2:00pm

MS Middle School Parent/Teacher Conferences - JRG students dismissed at 2:00pm except on November 19th - students will have a full day of school

I Intermediate School Parent/Teacher Conferences - Intermediate students dismissed at 2:00pm

E2&C 4K-4th Gr. Parent Teacher Conferences; No school for 4K; Grades 5K-4th Grades dismissed at 2:00pm

Q End of quarter

Westside Elementary - School Supply List - 2020-2021

KINDERGARTEN *PLEASE LABEL ONLY STARRED ITEMS

- *Two sets of 10-count CLASSIC color markers, please label each marker
- *Two boxes of 24 count crayons
- *One pair of scissors
- *Four pocket folders
- *One plastic school box
- *Two 80-sheet wide ruled spiral bound notebooks
- *One beach towel or small blanket (for rest)
- *One full change of clothes in a labeled Ziploc bag (clothing good for all seasons please)
- *Backpack
- *Reusable Tote Bag for snow gear and field trips
- *Gym Shoes to be kept at school
- Four JUMBO glue sticks
- One package of pencils (sharpened)
- Ziploc bags: Last name A-L gallon, M-Z sandwich or quart
- One container of disinfectant wipes
- One box of tissues
- Eight EXPO skinny fine-tipped dry erase markers (low odor)
- OPTIONAL-washable glue, pink eraser, hand sanitizer

GRADE 1 *PLEASE LABEL ONLY STARRED ITEMS

- *One box of 24-count crayons
- *Two two-pocket folders
- *One scissors
- *One plastic school box
- *Backpack
- *One set of markers
- *One one-inch three-ring binder
- *One box of colored pencils
- *One wide-lined notebook
- One pink pearl eraser
- Two boxes of tissues
- 20 yellow #2 pencils- sharpened (do not label)
- Six large glue sticks
- Two old, clean socks for use as erasers
- Four wide-tipped low odor dry erase markers (to be replenished as needed)
- Two containers of disinfectant wipes
- One box of plastic Ziploc bags (Last name begins with: A-H gallon size; I-L snack size; M-R quart size; S-Z sandwich size)

GRADE 2 *PLEASE LABEL ONLY STARRED ITEMS

- *One plastic school box
- *Two glue sticks
- *Two two-pocket folders
- *One wide-ruled spiral notebook
- *One pair of scissors
- *Four low odor broad tipped dry erase markers-NOT yellow or orange
- *One large pink Pearl eraser
- *One box of 24 crayons
- *Backpack
- Girls: Gallon Size Slider Ziploc Bags
- Boys: Quart Size Slider Ziploc Bags
- Two large boxes of tissues
- 24 #2 pencils Dixon Ticonderoga (sharpened)
- One container disinfectant wipes
- Three packages 3 X 3 Post-It Notes

GRADE 3 *PLEASE LABEL ONLY STARRED ITEMS

- *One plastic pencil box
- *One 1-inch three-ring binder
- *One pair of scissors
- *Four two-pocket folders
- *Four wide-lined spiral notebooks
- *One box of colored pencils
- *One box of markers
- *One box of crayons
- *One backpack
- Three pads 3 X 3 Post-It Notes
- 40 #2 Dixon Ticonderoga pencils
- Two large boxes of tissues
- Two large glue sticks
- Two highlighters
- One large pencil eraser
- Four dry-erase markers
- One dry-erase marker eraser
- Two containers disinfectant wipes
- A-H - Hand sanitizer
- I-L - snack size Ziploc bags
- M-R - sandwich size Ziploc bags
- S-Z - gallon size Ziploc bags

GRADE 4 *PLEASE LABEL ONLY STARRED ITEMS

- *One box colored pencils
- *One pencil bag or box
- *Two spiral notebooks (wide-lined)
- *Three two-pocket folders
- *One box of markers
- *One pair of scissors
- *One 1-inch 3 ring binder
- *One composition book
- One 6-8 pack of pens (colored-your choice of color)
- 40 #2 pencils
- Three glue sticks
- Six Dry erase markers & one black dry erase marker for music
- One dry erase marker eraser
- Two large boxes of tissues
- Two highlighters
- Two containers of disinfectant wipes
- Two pads 3 X 3 Post-It Notes
- One pack loose leaf paper (3 hole punched)
- Boys: one box quart-sized Ziploc Baggies
- Girls: one box snack-sized Ziploc Baggies
- 5 Pack tab dividers (for 3-ring binders)

PLEASE NOTE - For ALL Students 5K-4TH GRADE

- GYM SHOES - to be KEPT at school

EACH FAMILY - OPTIONAL (THESE WILL BE USED IN ART, MUSIC, PE & LMC)

- One box of tissues
- One regular-sized hand sanitizer
- One container of disinfectant wipes
- (these will be used in ART, MUSIC, PE & LMC)





**Do you enjoy working with children while maintaining a flexible work schedule?
Have you considered becoming a substitute teacher?**

The Kimberly Area School District is seeking talented Substitute Teachers who want to join a team of ambitious professionals who help all students succeed. Sometimes, our educators are away from their classrooms for things like professional development or when they are ill. That's when we need talented individuals to continue providing a high-quality education to our students.

Qualifications:

- **Current Wisconsin Educator License - or - Substitute Teacher Permit**
- Have an **Associate's Degree** or **Bachelor's Degree** but not a **Substitute Teacher Permit**? Contact us at (920) 788-7900 to learn more about pursuing training to obtain a Substitute Teacher Permit.

Substitute Teachers new to KASD are supported by helpful District staff at each building. The District uses Frontline, an online Substitute Teacher system, where you can view and customize subbing positions you are most interested in for your subbing career. KASD offers a competitive daily pay rate for our substitute teachers.

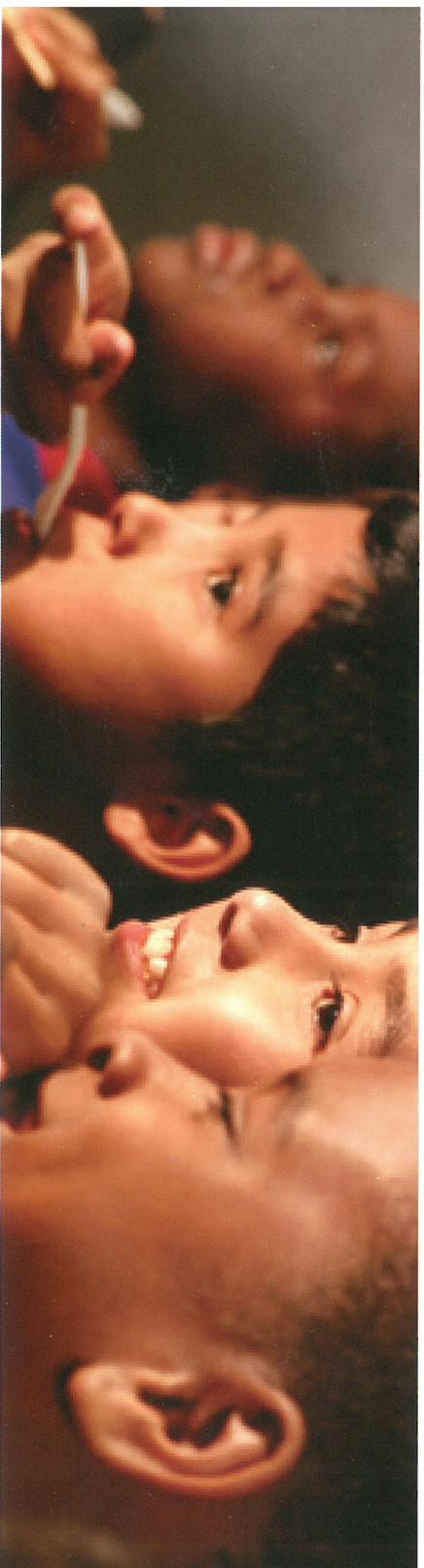
Are you ready to join a team of talented professionals who help every student reach their potential? Complete an online application through WECAN (Wisconsin's K-12 hiring website) <https://wecan.education.wisc.edu>.



**Kimberly Area
School District**

**Learn more about the Kimberly Area School District at
www.kimberly.k12.wi.us/careers.**

INFORMATION FOR PARENTS



IF YOUR FAMILY LIVES IN ANY OF THE FOLLOWING SITUATIONS:

- ◆ In a shelter
- ◆ In a motel or campground due to the lack of an alternative adequate accommodation
- ◆ In a car, park, abandoned building, or bus or train station
- ◆ Doubled up with other people due to loss of housing or economic hardship

Your school-age children may qualify for certain rights and protections under the federal McKinney-Vento Act.

Your eligible children have the right to:

- Receive a free, appropriate public education.
- Enroll in school immediately, even if lacking documents normally required for enrollment.
- Enroll in school and attend classes while the school gathers needed documents.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed or the school in which they were last enrolled), if that is your preference.
- * If the school district believes that the school you select is not in the best interest of your children, then the district must provide you with a written explanation of its position and inform you of your right to appeal its decision.
- Receive transportation to and from the school of origin, if you request this.
- Receive educational services comparable to those provided to other students, according to your children's needs.

If you believe your children may be eligible, contact the local liaison to find out what services and supports may be available. There also may be supports available for your preschool-age children.



Local Liaison
KASD Homeless Liaison
Rob Delain
920.788.7905

State Coordinator
WI State Coordinator
Kristine Nadolski
608.267.7338

If you need further assistance with your children's educational needs,
contact the National Center for Homeless Education:

1-800-308-2145 ★ homeless@serve.org ★ <http://nche.ed.gov>